



Republic of the Philippines
COURT OF APPEALS
Manila

INVITATION TO BID
For the
Conversion and Improvement Works of the Annex V Building
Including the Relocation of the Archives Section Thereto

1. The Court of Appeals, through its Continuing Appropriation under Capital Outlay – Buildings and Structures Outlay intends to apply the sum of **P7,986,293.15** being the Approved Budget for the Contract (ABC) to payments under the contract for the Conversion and Improvement Works of the Annex V Building Including the Relocation of the Archives Section Thereto. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The Court of Appeals through its Bids and Awards Committee now invites bids for the Conversion and Improvement Works of the Annex V Building Including the Relocation of the Archives Section Thereto. Completion of the works is required within Seven (7) months from receipt of the Notice to Proceed.

Bidders should have completed, within ten (10) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act."

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or corporations with at least seventy five percent (75%) interest or outstanding capital stock belonging to citizens of the Philippines.

4. Interested bidders may obtain further information from the BAC Secretariat, c/o Office of the Clerk of Court and inspect the Bidding Documents at the address given below during office hours from **Monday to Friday, 8:00AM – 4:30PM**.


A complete set of Bidding Documents may be acquired by interested Bidders on **November 13, 2015** from the address below and upon payment of a nonrefundable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB in the amount of **P7,500.00**.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Court of Appeals, provided that Bidders shall pay the nonrefundable fee for the Bidding Documents not later than the submission of their bids.

5. The Court of Appeals through its Bids and Awards Committee will hold a Pre-Bid Conference on **November 25, 2015** at **2:30PM** at the Conference Room, Ground Floor, Annex 1 Building, Ma. Orosa St., Ermita, Manila which shall be open only to all interested parties who have purchased the Bidding Documents.
6. Bids must be delivered to the BAC Secretariat, c/o Office of the Clerk of Court, Room 101, Main Building, Ma. Orosa St., Ermita Manila on or before **December 08, 2015**, from **8:00AM - 2:00PM**. All bids must be accompanied by a bid security which shall be limited to a Bid Securing Declaration and at least one (1) other form of bid security in any of the acceptable forms and in the amount stated in the **BDS and ITB**.

Bid opening shall be on **December 08, 2015** at **2:30 PM** at the Conference Room, Ground Floor, Annex 1 Bldg. Bids will be opened in the presence of the Bidders' representatives who choose to attend. Late bids shall not be accepted.
7. The Court of Appeals reserves the right to reject any or all eligibility documents or proposals without offering any reason, waive any defect or formalities contained therein, accept any proposal which is considered most advantageous to the government or annul the bidding process prior to contract award.
8. The Court of Appeals assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of the bid.
9. For further inquiries, contact the BAC Secretariat, c/o Office of the Clerk of Court at 523-21-13 or 524-12-41 loc. 219, 315, telefax 526-58-34.
E-mail add: ca-bacsecretariat@ca.judiciary.gov.ph.

Approved by:


SOCORRO B. INTING
 Associate Justice
 Co-Chairperson
*Bids & Awards Committee on
 Purchase and Acquisition of Court
 Facilities, Equipment and Supplies*

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 PhilGEPS
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