



Republic of the Philippines
COURT OF APPEALS
Manila

INVITATION TO BID
For the
Supply and Installation of One (1) Unit Passenger Elevator
(Machine/Gear Less Elevator)
in the Centennial Building of the Court of Appeals

1. The Court of Appeals, through its Continuing Appropriations under Capital Outlay – Buildings intends to apply the sum of **P3,500,000.00** being the Approved Budget for the Contract (ABC) to payments under the contract for the Supply and Installation of One (1) Unit Passenger Elevator (Machine/Gear Less Elevator) in the Centennial Building of the Court of Appeals. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The Court of Appeals through its Bids and Awards Committee now invites bids for the Supply and Installation of One (1) Unit Passenger Elevator (Machine/Gear Less Elevator) in its Centennial Building. Project duration is eight (8) months from receipt of P.O. The scope of works will be in compliance with existing gearless elevator installations are as follows:
 - Mobilization/Demobilization
 - Dismantling of existing elevator car
 - Clearing of elevator hoistways
 - Verify/Check machine room with existing hoisting breaks, lock, proper lighting, and ventilation
 - Hoistway repair works, if necessary
 - Scaffolding works, if necessary
 - Construction of temporary stock room for machine or equipment tools
 - Other civil, electrical, mechanical works that needs improvements after clearing the hoistway
 - Processing of necessary bonds, permits, and insurance
 - Clearing/Cleaning works
 - Electrical termination
 - Machine testing

Bidders should have completed, within three (3) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents.

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act."

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or corporations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183 and subject to Commonwealth Act 138.

4. Interested bidders may obtain further information from the BAC Secretariat, c/o Office of the Clerk of Court and inspect the Bidding Documents at the address given below during office hours.

A complete set of Bidding Documents may be acquired by interested Bidders on **September 30, 2016** from the address below and upon payment of a nonrefundable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB in the amount of **P3,500.00**.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Court of Appeals, provided that Bidders shall pay the nonrefundable fee for the Bidding Documents not later than the submission of their bids.

5. The Court of Appeals through its Bids and Awards Committee will hold a Pre-Bid Conference on **October 12, 2016 at 2:30PM** at the Court of Appeals Auditorium, Ground Floor, Centennial Building, Ma. Orosa St., Ermita, Manila which shall be open only to all interested parties who have purchased the Bidding Documents.
6. Bids must be delivered to the BAC Secretariat, c/o Office of the Clerk of Court, Room 101, Main Building, Ma. Orosa St., Ermita Manila on or before **October 24, 2016, from 8:00AM - 2:00PM**. All bids must be accompanied by a bid security which shall be limited to a Bid Securing Declaration and at least one (1) other form of bid security in any of the acceptable forms and in the amount stated in the **BDS and ITB**.

Bid opening shall be on **October 24, 2016 at 2:30 PM** at the Conference Room, Ground Floor, Annex 1 Bldg. Bids will be opened in the presence of the Bidders' representatives who choose to attend. Late bids shall not be accepted.

7. The Court of Appeals reserves the right to reject any or all eligibility documents or proposals without offering any reason, waive any defect or formalities contained therein, accept any proposal which is considered most advantageous to the government or annul the bidding process prior to contract award.
8. The Court of Appeals assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of the bid.
9. For further inquiries, contact the BAC Secretariat, c/o Office of the Clerk of Court at 523-21-13 or 524-12-41 loc. 219, 315, telefax 526-58-34.
E-mail add: ca-bacsecretariat@ca.judiciary.gov.ph.

Approved by:


RAMON A. CRUZ

Associate Justice

Co-Chairperson

*Bids & Awards Committee on
Purchase and Acquisition of Court
Facilities, Equipment and Supplies*

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Court of Appeals Compound