

Republic of the Philippines  
**COURT OF APPEALS**  
Manila

**INVITATION TO BID**  
**For Supply, Installation and Commissioning**  
**of One (1) Lot Anti-Virus Solution**

1. The Court of Appeals, through its Continuing Appropriations for Computer Software intends to apply the sum of P3,040,000.00 being the Approved Budget for the Contract (ABC) to payments under the contract for the Supply, Installation and Commissioning of One (1) Lot Anti-Virus Solution for the use of the Court. Bids received in excess of the ABC shall be automatically rejected at bid opening.
  
2. The Court of Appeals through its Bids and Awards Committee now invites bids for the Supply, Installation and Commissioning of One (1) Lot Anti-Virus Solution in a workgroup setup which shall include but not limited to the following:
  - Supply and delivery of anti-virus application with 1400 client licenses for CA-Manila, CA-Cebu and CA-CDO;
  - Supply and delivery of four (4) sets of MS Windows Server 2012 R2 Edition (MOLP: Open License for Government);
  - Installation and configuration of MS Windows Server 2012R2 to the servers in CA-Manila, CA-Cebu and CA-CDO;
  - Installation and configuration of anti-virus administration software to the servers in CA-Manila, CA-Cebu and CA-CDO;
  - Installation and configuration of anti-virus software to Linux file servers;
  - Resolve any issues that may arise after installation of the anti-virus software (e.g. file sharing issues, network printing issues);
  - Conduct user's training in CA-Manila, CA-Cebu and CA-CDO;
  - Conduct technical training for MIS personnel in CA-Manila, CA-Cebu and CA-CDO;
  - Provide soft copy and one (1) hard copy of training handouts 2 weeks before training proper;
  - Provide 3-years license and upgrade support on the anti-virus solution;
  - Provide 3-years on-site service and support.

Project Duration is Sixty (60) Calendars Days from receipt of Notice to Proceed. Bidders should have completed, within three (3) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents.

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act."

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183 and subject to Commonwealth Act 138.

4. Interested bidders may obtain further information from the BAC Secretariat, c/o Office of the Clerk of Court and inspect the Bidding Documents at the address given below during office hours.

A complete set of Bidding Documents may be purchased by interested Bidders starting August 12, 2016 from the address below and upon payment of a nonrefundable fee in the amount of P3,000.00.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (Phil-GEPS) or CA Website, provided that Bidders shall pay the nonrefundable fee for the Bidding Documents not later than the submission of their bids.

5. The Court of Appeals through its Bids and Awards Committee will hold a Pre-Bid Conference on August 24, 2016 at 2:30 P.M. at the CA Auditorium, Ground Floor, Centennial Building, Ma. Orosa St., Ermita, Manila which shall be open only to all interested parties who have purchased the Bidding Documents.
6. Bids must be delivered to the BAC Secretariat, c/o Office of the Clerk of Court, Room 101, Main Building, Ma. Orosa St., Ermita Manila on September 06, 2016, from 8:00 A.M.-2:00 P.M. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB.

Bid opening shall be on September 06, 2016 at 2:30 P.M. at the CA Auditorium, Ground Floor, Centennial Bldg. Bids will be opened in the presence of the Bidders' representatives who choose to attend. Late bids shall not be accepted.

7. The Court of Appeals reserves the right to reject any or all eligibility documents or proposals without offering any reason, waive any defect or formalities contained therein, accept any proposal which is considered most advantageous to the government or annul the bidding process prior to contract award.
8. The Court of Appeals assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of the bid.
9. For further inquiries, contact the BAC Secretariat, c/o Office of the Clerk of Court at 523-21-13 or 524-12-41 loc. 219, 315, telefax 526-58-34 e-mail ad: coc\_ca\_manila@yahoo.com.

Approved by:

  
**J. RAMON A. CRUZ**

Chairperson *trm*

*Bids & Awards Committee on  
Purchase and Acquisition of Court  
Facilities, Equipment and Supplies*

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